



Learn Grow Services Inc.

Annual Report

2017—2018

Providing support services to



FOOD PLANT
SOLUTIONS
ROTARIAN ACTION GROUP

Report prepared by

Una Hobday, Chair and Karalyn Hingston, Executive Officer

on behalf of the Management Committee of Learn Grow Services Inc. (LGSI)

The Committee acknowledges and thanks all Rotary Districts, Rotary Clubs,

Rotarians, partner organisations, groups and individuals

who have supported Learn Grow Services Inc. throughout the past year.

For further information, please visit www.foodplantsolutions.org or email
info@foodplantsolutions.org

Table of Contents:

INTRODUCTION	3
<i>FOOD PLANT SOLUTIONS – Project Profile:</i>	3
Report from the Chair	4
Financial Reports.....	8
<i>Divisional Profit and Loss Statement</i>	8
<i>Divisional Profit and Loss Statement</i>	9
<i>Balance Sheet</i>	10
<i>Auditor’s Report</i>	11
Profile of Management Committee Members	13

INTRODUCTION

Learn Grow Services Inc (LGSi) was initially established as an administrative and financial vehicle to support the Learn♦Grow project. The name of this project was subsequently changed to Food Plant Solutions and thus the mission and purpose of LGSi continues as previously for the new entity.

FOOD PLANT SOLUTIONS – Project Profile:

Tasmanian agricultural scientist, Bruce French, has spent over 30 years on a voluntary mission to document information on the food plants of the world. From this, Bruce has established a plain English database of over 30,000 edible plants. The database contains a variety of information on the plants including; where they are found and their climatic zones. In addition to this a selection of plants contain nutritional information, photos, where and how to grow, edible parts and how to use.

Rotarian Buz Green, of the Rotary Club of Devonport North in Tasmania (D9830), recognised the potential of the food plants database to combat hunger, malnutrition and food security. A relationship was developed between the organisation behind the food plants database, Food Plants International, and Rotary to establish what was ultimately to become Food Plant Solutions Rotarian Action Group, operating as Food Plant Solutions (FPS). The project was formally established as the project vehicle in June 2007. Officially recognised by the board of Rotary International as a Rotarian Action Group in 2011 it has gained a significant international profile.

FPS is the communication platform to create awareness, seek engagement from and empower both Rotarians and Non-Rotarians to develop and implement Food Plant Solutions. The role of Learn Grow Services Inc. is to provide administrative support to Food Plant Solutions, which can include but is not limited to:

- Fund raising and funds management.
- Management of GST.
- Being the responsible entity for employment and the issues surrounding same including legal responsibilities, workers comp, insurance etc.
- Supporting FPS both financially and administratively as appropriate.

The prime objective of FPS is to provide resources, information and technical support to aid providers, whether they are Rotary, government, non-government or other international organisations. This can be done by:

- Developing and maintaining guides that provide guidance to potential users, in using the database.
- Creating publications and resource materials through the use of the FPI database.
- Improving the process for extracting data from the FPI database.
- Sharing publications and resource materials to aid providers for delivery in aid programs.
- Developing specific publications for aid providers, on a case-by-case basis.

Report from the Chair

Now in its eleventh year, the project with Chair – PDG Una Hobday, saw our reach expand both internationally and locally.

Strategically: we created a new website that received very positive feedback; because of its appearance and its ease to navigate. www.foodplantsolutions.org

With Switch Tasmania, the Project Committee undertook a comprehensive process to create a new strategic plan (2018-2021). From this, FPS developed 'Our Purpose: To enable people to understand the nutritional value of local food plants through our educational materials and support services, because every minute of every day, five children under the age of five die from malnutrition.'

The plan spells out where FPS is going and how we will get there. Goals were identified, with a strategy and timeline determined, that will be used to achieve and measure each goal. To ensure accountability, a committee member is responsible for each goal. At every committee meeting the strategic plan is reviewed and the person responsible for each goal reports on the status of their strategies in relation to deadlines.

Our KPI's are also reported on at every Project Committee and 30th of June saw us excel in some areas but fall well short in another – specifically fundraising, which remains a major concern for FPS.

1. *Fundraising – aim to raise \$50,000 per year. \$26,970 raised **\$23,030 short.***
2. *Aim to have 3 signed Letters of Intent with program partners. **8 new**, DEPROSC (Nepal), Children of Burma, Victorite General Dealers (Zambia), Educate a Child Africa International (Uganda), AYPAD (Sierra Leone), Sustainable Cambodia (Cambodia), Uplift A Child International (Uganda), AYPAD (Kenya).*
3. *Create 4 field guides per year. **9 guides created.***

Una and Karalyn met with Tasmanian Health Minister – Michael Ferguson, to discuss grant opportunities that would allow FPS to increase its presence in Tasmania.

John McPhee and Karalyn travelled to Canberra and met with various DFAT employees, specifically:

Murray Hansen (Foreign Minister - Julie Bishop's Chief of Staff) and DFAT employee – Deciana Speckmann. Murray was aware of FPS, and noted that we aligned well with many of DFAT's objectives.

Fiona Lynn – Director DFAT and Eleanor Dean – ACIAR. As expected, we didn't align with ACIAR as they are research focused but Eleanor took some of our publications to share with country coordinators. Fiona saw our worth but advised that DFAT could not directly fund FPS and views FPS as a resource for other NGO's that we could partner with. Fiona committed to putting FPS in contact with other NGO's and recommending FPS as a potential resource for nutrition based projects.



John and Karalyn presented well together and made a good team. The dividends of these meetings became apparent later in the year, when the federal government announced a grant that FPS could apply for. During the application process Karalyn contacted Fiona to assist with some issues, which were addressed. Additionally, Karalyn has contacted Fiona multiple times, seeking guidance or contact details and Fiona has always assisted.



With Rotary International Convention (RIC) being held in Toronto, Canada, the committee understood that it was unfair for an individual to fund the cost of attending and then spend their time at the FPS booth, therefore missing the convention. It was suggested that FPS cover the cost of Una attending, to manage our booth. There was some concern that (RIC) hadn't in the past provided real outcomes to FPS and given our financial situation, it was a lot of money for

unknown outcomes. The committee agreed to fund the cost but set KPI's for convention, which would then allow real measurements (what was achieved) to be reviewed. The KPI's were (actual results are in *italics*):

- Attendance numbers at the workshop / presentation, prior to the conference. **6**
- Number of visitors to our booth who register interest in our project. **33**
- RAG staff attendance at our booth. ***Nil***
- Participation in the annual meeting of Rotary International RAG's. ***Una participated.***
- 30 new paid in full RAG members. **16**
- 2 contacts that within 8 months of the convention have signed Letters of Intent with us. **1 *Interim LOI.***

Una provided a written report on the convention for the committee.



FPS was also represented at the 9830 Rotary District conference, again led by Una.

Our Project Committee was strengthened with two new members - Andrew McMahon and Dale Luck. Committee member Kath Downie, who represented us diligently resigned. All members are most grateful for Kath's energy and support.



Due to Una's hard work, Rotary District 9830 distributed \$10,000 to FPS, from District Designated Funds, which allowed FPS to create all 4 picture guides for Uganda. FAO Team Leader – Chikelu Mba said of the Ugandan field guides "This is a worthy resource that should be replicated for every country and people struggling to feed and nourish the populace adequately – even in the midst of plenty."

We had a lot of progress with our programs:

Food Plant Solutions, the Royal Society, and members from two Tasmanian Rotary Clubs, in conjunction with TAFE Tasmania, applied for a Department of Premier and Cabinet grant for \$5,800 and were successful, which allowed for the creation of the Fresh Food for Families (FFFF) project. The focus was: 'You are an immigrant to a country which, in contrast to all that you are familiar with, is in a different climate, with different soils, and different plants which will flourish in these conditions. You are keen to be a good provider for your family and the idea of growing fresh fruit and vegetables is a part of that. Where do you start? Where do you get useful information? How can you find out about the soils and the plants?' With this in mind, a workshop was held with 40 Nepalese families and children. Participants were delighted with the opportunity, with the information they had received, and with the beginnings of their own gardens, which they took home with them.



The funding also allowed for an Event Guidelines publication to be professionally printed, as this workshop could be replicated anywhere in the world.

For a second time we were contracted by World Vision, to create a field guide and picture guide for trees only, for South Sudan. The timeframe in which to create, print (100 of each) and ship from Tasmania to South Sudan, was very tight, but achieved. Upon receipt of the publications, World Vision South Sudan commenced an extensive distribution process, which included the World Food Program, Universities in South Sudan and Juba Research Centre.

Russ Stephenson from Rotary District 9600 and a long-time FPS supporter, lodged an application for a Rotary Global Grant, for a project in PNG to alleviate malnutrition, in line with FPS principles. Subsequently, Karalyn and Russ together, lodged an application for the federal government's new Friendship Grant.

In Sierra Leone we have a new, very engaged partner in AYPAD (Africa Youth for Peace and Development).

Our partner in Nepal - DEPROSC Development Project Service Centre (DEPROSC) Nepal is a not for profit NGO, established in 1993. In 25 years DEPROSC Nepal has reached 433,853 families in 60 districts across Nepal with different programs. One major achievement was the translation of the Nepalese field guide – 'Potentially important food plants of Nepal'.

In Rwanda, the Mustard Seed Institute (MSI) partners with FPS. MSI works in an impoverished rural community where the population survives on subsistence agriculture. After creating a field guide, FPS has been actively raising funds to create the first of four picture guides.



FPS project committee members continued to promote the project through Rotary Clubs, with speaking spots including Evandale, Pine River - New Norfolk, Glenorchy, Brighton, Claremont, Howrah, Kingston and Ulverstone West.

Project Committee member – Esley Dunham, continued to work hard locally with developing school gardens.

2017 – 2018 has been another successful year for FPS but our challenges remain the same – funding and human resources. Our team of volunteers are critical to our success. Each one chooses to use their own time to improve somebody else's life. They each do an outstanding job, and provide immeasurable support to our Executive Officer. I take the opportunity to thank each of you, without you we would cease to exist.

Financial Reports

Divisional Profit and Loss Statement

LEARN GROW SERVICES INC
DIVISIONAL PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018

	2018	2017
Food Plant Solutions		
INCOME		
Donations Rotary Clubs	5,250	1,470
Donations RAWCS	3,216	2,495
Donations Rotary International	10,500	500
Subscriptions	36	63
Grant - Central Coast Council	0	2,000
Grant - Crawford Fund	0	7,700
Sponsorship - Boart Longyear	0	8,000
Sponsorship - World Vision	<u>6,603</u>	<u>7,346</u>
	25,605	29,574
LESS EXPENDITURE		
Audit Fee	496	0
Bank Charges	50	3
Conference Expenses	5,324	1,470
Filing Fees	62	62
Petty Cash Expenses	1,172	575
Postage	881	173
Printing and Stationery	2,548	5,158
Translation Services	261	44
RTTT Program	182	0
School Garden Plants	107	0
Website	<u>3,331</u>	<u>67</u>
	<u>14,414</u>	<u>7,552</u>
NET OPERATING PROFIT (LOSS)	11,191	22,022

Divisional Profit and Loss Statement

LEARN GROW SERVICES INC DIVISIONAL PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

	2018	2017
Learn Grow Services		
INCOME		
Donations Rotary Clubs	3,996	8,600
Donations General	4,368	310
Interest Received	1,111	1,197
Book Sales	237	0
Fundraising - 10th Anniversary Function	1,050	0
- Art Show	0	15,572
- Three Tenors	0	6,650
	10,762	32,329
LESS EXPENDITURE		
Accountancy	0	90
Bank Fees	4	10
Fundraising Expenses	0	8,746
Salary	40,247	26,848
Superannuation	4,049	2,550
	44,297	38,244
NET OPERATING PROFIT (LOSS)	-33,535	-5,915
Gross profit (loss) contribution from: Learn Grow Services	-33,535	-5,915
Gross profit (loss) contribution from: Food Plant Solutions	<u>11,191</u>	<u>22,022</u>
NET OPERATING PROFIT/LOSS	-22,344	16,107
Retained profits at the beginning of the financial year	<u>104,218</u>	<u>88,111</u>
TOTAL AVAILABLE FOR APPROPRIATION	81,874	104,218
Extraordinary items		<u>0</u>
RETAINED PROFITS AT THE END OF THE FINANCIAL YEAR	<u>81,874</u>	<u>104,218</u>

Balance Sheet

LEARN GROW SERVICES INC
BALANCE SHEET
FOR YEAR ENDED 30 JUNE 2018

	2018	2017
CURRENT ASSETS		
Bendigo Bank Cheque Account (430)	34,620	64,169
Bendigo Bank (Food Plant Solutions Account)	47,501	31,719
Bendigo Bank Account 131934937	1,983	1,983
Amounts Receivable - Donations	<u>0</u>	<u>7,300</u>
	<u>84,104</u>	<u>105,171</u>
TOTAL ASSETS	<u>84,104</u>	<u>105,171</u>
CURRENT LIABILITIES		
ATO Liabilities	1,976	953
Bendigo Bank Credit Card	<u>254</u>	<u>0</u>
TOTAL LIABILITIES	<u>2,230</u>	<u>953</u>
NET ASSETS	<u>81,874</u>	<u>104,218</u>
EQUITY		
Retained Profits	<u>81,874</u>	<u>104,218</u>
TOTAL EQUITY	<u>81,874</u>	<u>104,218</u>

Auditor's Report



CAMERONS

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF LEARN GROW SERVICES INC

Scope

We have audited the accompanying financial report of Learn Grow Services Inc which comprises the statement of financial position as at 30th June 2018 and the statement of comprehensive income for the year then ended, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies, other explanatory information, the committee members and assertion statement.

Responsibility for the financial report

The committee members of Learn Grow Services Inc are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Associations Incorporation Act 1964 for such internal control, determine is necessary to enable the preparation and fair presentation of a financial report that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report whether due to fraud or error. In making those assessment, the auditor considers internal control relevant to the Associations preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by committee members, as well as evaluating the overall presentation of the financial report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

www.cameronsaa.com.au
info@cameronsaa.com.au

LAUNCESTON
46-54 Cameron Street
PO Box 1368
Launceston TAS 7250
Phone: 03 6337 7777
Fax: 03 6331 7309
AUSDOC DX 70351

SCOTSDALE
24 King Street
PO Box 62
Scottsdale TAS 7260
Phone: 03 6352 9999
Fax: 03 6352 2147

DEVONPORT
21-23 Stewart Street
PO Box 166
Devonport TAS 7310
Phone: 03 6422 7888
Fax: 03 6424 5498
AUSDOC DX 70304

ULVERSTONE
3a The Quadrant
PO Box 401
Ulverstone TAS 7315
Phone: 03 6425 0666
Fax: 03 6425 5089
AUSDOC DX 70307



CAMERONS

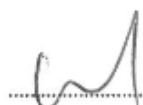
Basis of Qualified Opinion

There was insufficient audit evidence provided to satisfy that the records are free from material misstatements. The lack of supporting evidence to verify transactions, by way of receipts, invoices and payroll records, resulted in being unable to perform procedures to assess the validity and completeness of the transactions recorded.

Qualified Opinion

In our opinion, besides the above qualification, the financial report of Learn Grow Services Inc presents fairly, in all material respects the Learn Grow Services Inc financial position as at 30th June 2018 and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and Associations Incorporation Act 1964.

CAMERONS


.....
Monica Holland

Date: 26 November 2018
23 Stewart Street
Devonport Tasmania 7250

Profile of Management Committee Members

Una Hobday, Chair



Una trained as a nurse, working in a range of health associated positions including the Director of Nursing in two retirement villages in Tasmania and Western Australia. During this time Una gained a Graduate Diploma in Health Education and a Graduate Diploma in Professional Management. Una joined Rotary International in 1991 as charter President of a Rotary Club and has held many positions in Rotary International. In 1999/2000

Una was chosen as the first woman District Governor in Australia. In 2015 Una became the Chair of Learn Grow Services Inc. and Food Plant Solutions Rotary Action Group.

John Phillips, Public Officer



John Phillips has been a Fellow of the Australian Institute of Company Directors for over 20 years. John was instrumental in the formation and management of the Bass Building Society until it merged with the Equitable Building Society to become the Bass & Equitable Building Society in November, 1988. John was appointed General Manager of the merged

Society, resigning in February 1992 to take up the position of State Manager for CUAMIC, a lenders mortgage insurance company. John and his wife, Julie, are owners and Directors of Tassie Home Loans Pty. Ltd. John resigned as Managing Director in May, 2009, but has remained on the Board. John has served for many years on the National Committees of both the Building Societies Association and was presented with Life Membership of the Mortgage Industry Association for his years of service.

Kevin Matthews, Treasurer



Kevin Matthews qualified as a Chartered Accountant in 1983 and has worked in Public Practice for almost 40 years. He operated his own practice in Devonport for 8 years before joining Camerons as its Devonport partner in 1998. At the completion of the 13/14 year Kevin retired from Camerons. Kevin joined Rotary in 2011 as a member of the Rotary Club of Devonport North and

was appointed as a Board Member for the 2013/14 year.

Karalyn Hingston, Secretary



Karalyn Hingston has over 20 years' experience in the agricultural sector, with a wide range of skills and experience including; administration, quality systems, human resources, freight and production. Karalyn joined Food Plant Solutions in October 2012 and is the Executive Officer

Bruce French

Bruce French has been involved in a range of Christian ministries and has worked for several international organisations involved with agriculture and food production for the tropical world. He has compiled a database of edible plants of the world and produced several books. He is the director of Food Plants International.

John McPhee

John McPhee has a background in agricultural engineering and has worked in the Tasmanian vegetable industry since moving from Queensland in the early 1990's. He works with the Tasmanian Institute of Agriculture. John's focus is controlled traffic farming systems and precision agriculture for vegetable production, with the objective of developing and encouraging the adoption of more sustainable and profitable production systems. He first became involved in Food Plants International as an inaugural Board member in 1999, and joined the Learn Grow project as an FPI representative on its formation in 2007. John retired from the FPI Board in 2012, but continues as a volunteer with Food Plant Solutions, with a major input into publications editing and preparation, and developing guidelines to make it easier for other volunteers to contribute to the work of FPS.

(LR) Buz Green AM (in recess since Feb 2014)

Buz Green is former Chairman of agribusiness Serve-Ag Pty Ltd, a company providing advice, specialised crop inputs and technology to Tasmanian farmers. He is also a founding director of a number of agricultural companies involved in agricultural research, analytical services, agricultural projects and product development throughout Australia. He has over 40 years' experience in production agriculture, agricultural research and extension and management and has worked in agricultural production projects in China and Fiji. He has served on many professional boards including the Tasmanian Development Board, the Tasmanian Board of Agricultural Education and the Tasmanian Institute of Agricultural Research. He is a Fellow of the Australian Institute of Agricultural Science and Technology, a recipient of the 2011 Graham Gregory award, the 2012 AusVeg Lifetime Service Award and the 2014 Tasmanian Agricultural Productivity Group Lifetime Achievement Award for his services to the horticultural industry. He was appointed a Member of the Order of Australia in 2016. Buz is a member of the Rotary Club of Devonport North.

Rick Campbell

Rick is a Veterinary Surgeon and a Rural Science graduate who worked for the Tasmanian Department of Primary Industries Parks Water and Environment for 29 years, providing animal health management advice to Tasmanian farmers. Most recently Rick has concentrated on Emergency Disease Management having worked in a number of disease outbreaks in Australia and the United Kingdom. He also has an ongoing involvement in Animal Welfare as the Chairman of the Tasmanian Animal Welfare Advisory Committee. Rick is a member of Devonport North Rotary.

Esley Dunham

Esley is a retired Real Estate Agent. He commenced his career in 1979 and was elected to the Board of REIT in 1983. His passion was to promote training within the industry including the establishment of Real Estate Scholarships which enabled young people to join the industry after completing grade 12. He was State President in 1992/3, was the sixth member to be awarded Life Membership and is still the only North West Coast member receive this recognition. The majority of his Real Estate career was with Roberts Real Estate where he managed various offices from 1984 until his retirement in September 2006. He was retained as a consultant in a training role for the next four years. In 2010 he opened the first office on the North West Coast for the real estate firm, View, selling his interest in June 2015. Esley joined the Rotary Club of Devonport North in 1995 and was Club President in 2013/14. For the last three years he has been engaged in Rotary projects in Timor Leste.